

TAB

RECOMMENDATION #20-c

The Report states on page 16 that consideration should be given to increasing the grades of personnel in the Covert Records Section so that more mature, professionally minded career people might be obtained for this operation.

ACTION

The high turnover of personnel in the Covert Records Section is fully recognized as an undesirable situation. It is being considered by the Management Staff, Office of the Deputy Director (Support), in its current study of the Office of Security.

No action will be taken on this suggestion until the current Management Survey is completed.

~~SECRET~~

RECOMMENDATION #20-g

The Report, on page 19, recommends that consideration should be given to authorizing a cash revolving fund for resident agents in lieu of the present practice of these agents drawing specific advances against contemplated road trips.

ACTION

Investigation by the Security Office reveals no known instance where either hardship or inconvenience has arisen. Prompt action will be taken to establish a revolving fund, should any case arise where such a fund appears necessary or reasonable.

~~SECRET~~

**SECRET**

RECOMMENDATION #20-k

Page 25, paragraph 8, suggests the development of a procedural manual for the Security Division and Branches.

ACTION

The Security Office concurs with the recommendation. However, in view of the close integration of the Security Division and each of its branches, the necessity for independent judgment in connection with its problems, and considering the heavy work load of our various components, it has been felt that the formulation of such manuals should not be given high priority among the work requirements of the Division.

A more specific report on this item will be made by 1 June 1955.

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